

2012 Staff Agency Report

Judicial Conference of Indiana

COMPOSITION

The Judicial Conference of Indiana is comprised of all full-time judges, both trial and appellate, as voting members, and magistrates, senior judges, and retired judges who serve as special judges as non-voting members.

GOVERNING BODY

The policy-making body of the Conference is its Board of Directors, chaired by the Chief Justice of Indiana. Forty-five judges serve as directors. They are:

- The Chief Justice;
- The Chief Judge of the Court of Appeals;
- The President of the Indiana Judges Association;
- The President of the Indiana Council of Juvenile and Family Court Judges;
- Thirty-six trial court judges elected from the administrative districts for two-year terms; and
- Five trial court judges appointed by the Chief Justice for one-year terms.

The Board of Directors met three times during 2011-2012 as follows:

August 25, 2011 – Meeting of outgoing (16 members) & incoming (29 members) Board members

November 18, 2011 – 35 members attended

March 16, 2012 – 40 members attended

STATUTORY RESPONSIBILITIES

The Indiana General Assembly has charged the Conference with the following responsibilities:

- Promoting an exchange of experience and suggestions regarding the operation of Indiana's judicial system;
- Promoting continuing education of judges, probation officers, and other court personnel;
- Promoting a better understanding of the judiciary;
- Assisting local courts in developing and improving probation services;
- Setting standards for probation officers;
- Administering the interstate compacts regarding the transfer of probationers into and out of Indiana;
- Preparing, maintaining, and distributing a roster of residential child care facilities;
- Administering, certifying, and supporting the Court Alcohol and Drug Services Programs; and
- Administering, certifying, and supporting Indiana's Problem-Solving Courts.

STAFF AGENCY

The Judicial Center presently has 26 members on its staff, 12 of whom are attorneys. It is administered by the Executive Director through the Directors for Research, Juvenile and Family Law, Court Services, and Education. Court Services, led by its Director, consists of an assistant administrator, three program coordinators, two research attorneys, and one staff associate. The remainder of the Judicial Center consists of five staff attorneys, a probation administrator/security advisor, a logistics administrator, three Interstate Compact specialists, and two staff associates and an accounts payable manager. A court personnel education attorney consultant also provides valuable service to the agency. During the summer, we also are fortunate to have an Indiana Conference for Legal Education Opportunity (CLEO) intern.

FUNCTIONS

The Indiana Judicial Center serves the Judicial Conference in fulfilling its responsibilities through the following functions:

- Planning and conducting education and training programs for judges, magistrates, probation officers, and other court personnel;
- Providing legal research for and technical assistance to the courts;
- Providing opportunities for trial and appellate court judges to meet and exchange information, experiences, and suggestions;
- Serving as a clearinghouse to gather and disseminate information and data to the courts;
- Sponsoring research projects and studies to improve the administration of justice;
- Assisting local courts in developing and improving probation services;
- Assisting committees of the Judicial Conference in preparing surveys of the judiciary; preparing and publishing benchbooks, guidelines, and other materials; drafting standards for probation; preparing studies of problems in judicial ethics; implementing improvements in management of juvenile problems; suggesting safeguards for the protection of the interests of those persons affected by the administration of estates and guardianships; and other projects that these committees may undertake or be assigned for the purpose of improving the administration of justice;
- Publishing summaries of caselaw affecting Indiana courts in advance of general dissemination of case reports;
- Publishing summaries of legislative activities of interest to and affecting the judiciary;
- Publishing and disseminating to the judiciary new programs initiated by Indiana trial courts;
- Providing secretarial services for the state's judicial associations;
- Facilitating the interstate transfer of probationers;
- Facilitating the return of juveniles who have absconded, escaped, or run away;
- Working with private organizations, federal agencies, and other state and local agencies in the promotion of improved administration of justice;
- Answering inquiries from and providing information to the executive and legislative branches, the media, other organizations, and the general public regarding Indiana's judiciary and its role;
- Developing, maintaining, and distributing on a monthly basis a roster of residential childcare facilities for use by Indiana courts when making placement decisions;
- Supporting and certifying court alcohol and drug programs;
- Supporting and certifying problem-solving courts (drug courts, reentry courts, veterans treatment courts, mental health courts, etc.);
- Conducting testing and certification of probation officers and court alcohol and drug program professionals;
- Providing security/safety surveys and education for judicial officers upon request; and
- Carrying out such other functions as may be assigned by the Board of Directors, the Chief Justice, or the Supreme Court, or as may be devised by its Executive Director.

EDUCATION ACTIVITIES

EDUCATION ACTIVITIES

The Indiana Judicial Center presented judicial branch education programming to judicial officers, probation officers, designated court alcohol and drug program personnel, problem-solving court personnel, and trial court staff and clerks in 2011-2012. These programs emphasized substantive law used in the operation of all courts, procedures for the efficient administration of justice for the people of Indiana, and new statutes and case law impacting the court system. The following sections divide the reporting of the Center's educational activities into groups of judicial branch personnel: judicial officers, court staff, probation officers, and court alcohol and drug program staff and problem-solving court personnel.

EDUCATION PROGRAMS FOR JUDICIAL OFFICERS

In fiscal year 2011-2012, the Judicial Education Department of the Judicial Center presented 19 days/167.8 hours of continuing judicial education instruction. Total attendance at these programs was 1478. The educational conferences conducted in 2011-2012 for judicial officers included:

- 3-day Annual Meeting of the Judicial Conference of Indiana in September;
- 2-day Annual Meeting of City & Town Court Judges in October;
- 1-day Winter Conference in December;
- 2-day Orientation for new City & Town Court Officers in January;
- 1-day Evidence Workshop – Applying the Indiana Rules of Evidence in March
- 3-day Spring Judicial College Program in April;
- 5-day Indiana Graduate Program for Judges in June; and
- 2-day Juvenile Court Judges Annual Conference in June.

Annual Meeting of the Judicial Conference of Indiana

September 21-23, 2011

French Lick Springs Hotel, French Lick, Indiana

550 Participants (326 Trial & Appellate Judges, 79 Magistrates, 28 Commissioners & Referees, 78 Senior Judges, 1 Retired Judge, 24 Supreme Court Agency Staff)

Total Education Programming Offered: 45.25 hours

Judicial College and Master Certificate Programs

- 35 Judicial Officers graduated from the Indiana Judicial College Program on Friday September 23, 2011
- 1 Judicial Officer graduated from the Masters Certificate Program on Wednesday September 21, 2011

Education Sessions Presented:

- Department of Toxicology Assessment
- Mortgage Foreclosure Update
- Judicial Educators In and Out of Court–Part 1
- Colleagues in Distress/JLAP Volunteer Training
- TR 41(E) & Beyond: Odyssey Management, CourTools & Administration Reports
- 50 Tips and Websites for Better Computing
- Veterans Treatment Court
- Short Changed Courts: The Costliest Mistake
- Search and Seizure–Road Rules
- SRL–Turn up the Heat
- Ethics Across the Nation: The Year in Review
- Make Money Grow on Trees
- Judicial Educators In and Out of Court–Part 2
- Protection Order Registry
- Effective Judicial Threat Management
- Search and Seizure–Searching for Answers
- Family Law Update
- Uncivil Behavior: Dealing with Difficult Attorneys and Litigants
- Criminal Procedure Update
- Ethical Jeopardy
- Best Practices in Court Personnel Management
- Protection Order Registry
- Mr. Smith, Do You Want a Public Defender?
- Lawyer Discipline and the Judge's Role
- Evidence-Based Programming
- Preserving Our History: Historic Courthouses
- Online with Legal Research
- Indiana Supreme Court History
- Closing Plenary Session: The Family & the Judge
- Recent Legislation and New Court Rules

- Indiana Constitutional Law—Overview and Case Update
- Mastering Summary Judgments
- Valuing Public Life Challenges
- Get the Point of PowerPoint

City and Town Court Judges Annual Conference

October 13-14, 2011

Hilton North Hotel, Indianapolis

65 Participants (61 City & Town Court Judges, 4 Indiana Judicial Center Staff)

Total Education Programming Offered: 12 hours

Sessions Presented:

- Judicial Demeanor & Courtroom Control
- Decision-Making
- Ethical Issues for City & Town Court Judges
- Eighteen Wheels on a Big Rig: Rolling Your Way Through Commercial Motor Vehicle Laws
- BMV Update
- Defendants' Rights
- Interpreters: When Legalese Isn't the Only Foreign Language
- Court Security
- Court Confidential: What's a Public Record (and What's Not)
- Legal Information v. Legal Advice
- Follow the Dollar

Winter Seminar for Judicial Officers

December 9, 2011

Marriott North Hotel, Indianapolis

233 Participants (155 Trial & Appellate Judges, 24 Magistrates, 14 Commissioners & Referees, 22 Senior Judges, 18 Supreme Court Agency Staff)

Total Education Programming Offered: 4.75 hours

Sessions Presented:

- Counties in Financial Crisis & The Appropriate Use of Mandate
- The U.S. Supreme Court: 2010-2011 & A Preview of Things to Come

City & Town Court Judge Orientation Program

January 24-25, 2012

30 South Meridian Street 9th Floor, Downtown Indianapolis

17 Participants (15 City and Town Court Judges, 2 Indiana Judicial Center Staff)

Total Education Programming Offered: 11.5 hours

Sessions Presented:

- Indiana Judicial Center Research and Online Resources
- Records Retention and Release
- Statistics and Court Technology
- BMV 101
- SBA 101
- Ethical Issues

Evidence Workshop: Applying the Indiana Rules of Evidence

March 27, 2012

30 S. Meridian Street, Indianapolis

45 Participants (28 Trial & Appellate Judges, 6 Magistrates, 6 Commissioners & Referees, 3 Senior Judges, 2 Indiana Judicial Center Staff)

Total Education Programming Offered: 6.0 hours

Program Content:

- Making the Record
- Judicial Notice
- Opinion & Expert Testimony
- Character Evidence

- Hearsay Evidence & Hearsay Exceptions
- Constitutional Limitations
- Technological Advances in the Courtroom

Spring Judicial College

April 11-13, 2012

Hyatt Regency Hotel, Downtown Indianapolis

393 Participants (239 Trial & Appellate Judges, 59 Magistrates, 28 Commissioners & Referees, 34 Senior Judges, 15 Supreme Court Agency Staff, 6 Marion County Small Claims Judges)

Total Education Programming Conducted: 59.0 hours with concurrent courses

Courses Presented:

- E-Discovery
- Human Trafficking in Our Backyard
- Domestic and Family Violence
- Indiana Faculty Development Workshop
- Odyssey CMS: Basics, Bells & Whistles
- Foreign Nationals in Indiana Courts
- Alternative Dispute Resolution – Tools and Techniques
- Bench Skills: Mock OWI/Traffic Trial
- Mental Health Issues in the Criminal Justice System
- Adult Risk Assessment Tool in Action
- Trial Courts & the Indiana Bureau of Motor Vehicles
- Competence to Stand Trial Across the Country
- Juvenile Risk Assessment Tool in Action
- Post-Conviction Relief from A to Z
- Judgments and Collections
- The Challenges of Forensic Science in the Court

Indiana Graduate Program for Judges

June 3-8, 2012

Brown County Inn, Nashville

Participants: 30 (Trial & Appellate Judges, Magistrates)

Total Education Programming Offered: 21 hours

Sessions Presented:

- Judges and the Social Sciences
- Civil Liberties, National Security & Separation of Powers
- Scotland's Place in the Legal Firmament
- International Law in Indiana

Juvenile Judges Annual Meeting

June 21-22, 2012

Renaissance North Hotel, Carmel, Indiana

145 Participants (81 Trial & Appellate Judges, 38 Magistrates, 4 Commissioners & Referees, 8 Senior Judges, 2 Tribal Members from the Pokagon Band of Potawatomi, 12 Supreme Court Agency Staff)

Total Education Programming Offered: 8.25 hours

Sessions Presented:

- Recent Case Law
- Recent Legislation
- Title IV-E and Court Orders
- Finding Solutions
- Hoosier Youth Challenge Academy
- Child Safety Guide
- Annual DCS Update

EDUCATION PROGRAMS FOR COURT STAFF

Since March 2008, an experienced senior judge has served as the part-time consultant for court personnel education to coordinate and develop a court employee training program. In this fiscal year, the court personnel consultant directed the development and delivery of two state-wide conferences, two court administrators' round-table discussions, and three classes of court and clerk employees participating in the Indiana Court Employee Online Orientation Tool. In addition, the court personnel consultant coordinated tours of the Indiana State House for judicial officers and their court employees. Activities of court personnel consultant are outlined below.

2011 Annual Court Staff Conference

July 19, 2011

Marriott East Hotel, Indianapolis

382 Trial Court Staff (6 Supreme Court Staff, 6 Indiana Judicial Center Staff)

Total Education Hours Offered: 5

Education Sessions Presented:

Court Reporter Track (242)

Employment Issues and Courtroom/Office Decorum

Making the Court Record

Transcript Preparation

Administrative Rule 9 Overview and Administrative Rule 9(G)

Media Relations and Trial Court Employees

What's Bugging You? Questions from the audience

Jury Administration Track (140)

Calling the Jury

Jury Selection Process

Access to Juror Information and Record Retention

Sequestration

Accommodation for Jurors with Special Needs

What I Wish I Had Known When I First Started This Work

Court Security Officer Training

September 23, 2011

30 S. Meridian Street

Indianapolis, Indiana

113 Court Security Officers (2 Supreme Court Staff, 2 Indiana Judicial Center Staff)

Total Education Hours Offered: 4

Education Sessions Presented: Improving Court Security

Administrators' Roundtable

November 4, 2011

30 South Meridian Street, Indianapolis

14 Trial Court Administrators, (4 Supreme Court Staff, 1 Indiana Judicial Center Staff)

Total Education Hours: 3 hours

Education Sessions Presented: General Administrative Duties

Administrators' Roundtable

June 7, 2012

30 S. Meridian Street, Indianapolis

13 Trial Court Administrators, (6 Supreme Court Staff, 1 Judicial Center Staff)

Total Education Hours: 2

Education Sessions Presented: Grant Process for Court Administrators, INCite Abstract Application, and Petitions to Restrict Access

State House Visits

Wayne Superior #3

August 5, 2011

2 Judicial Officers, 6 Court Staff, 2 Judicial Center Staff

Lawrence Circuit Court

August 18, 2011

1 Judicial Officer, 7 Court Staff

Noble Superior #2

August 25, 2011

1 Judicial Officer, 4 Court Staff, 1 Judicial Center Staff

Orientation Tool for Indiana Trial Court Employees

In 2009 in partnership with the National Center for State Courts ("NCSC"), the Judicial Center started a multi-year project to develop and provide to court staff an online orientation program. The Indiana Court Employee Online Orientation Tool provides education in a format allowing each participant to access the material at any time over the internet. Staff members taking the online orientation are given six weeks to complete the course work and assessment quizzes covering such topics like the purpose of courts, why courts are different from other branches of government, how courts operate, serving self-represented litigants and Indiana court processes. The online orientation course was launched in August 2011. The first class was offered August 18, 2011, the second started on October 13, 2011, and the third started on February 13, 2012. A fourth online orientation class started on June 11, 2012. Judicial branch educators from other states have expressed interest in the course. Several have received permission to access the Orientation Tool and indicated they hope to replicate parts for court staff in their states. To date, 141 court and clerk employees have completed the online orientation.

EDUCATION PROGRAMS FOR PROBATION OFFICERS

Forty-one days of instruction were also presented by the Judicial Center for probation officers.

Probation Officer Orientation

October 18-21, 2011

Indiana Judicial Center, Indianapolis

38 Probation Officers participated

Sessions presented:

- Probation Officer: Roles and Responsibilities
- Probation Supervision
- Indiana Judicial Center's Role
- Probation Officer Safety Issues
- Probation Officer Ethics
- Security Threat Groups/Gangs
- Probation Officer Liabilities
- Intrastate Transfer
- Sex Offender Supervision
- Juvenile Runaways, Escapees and Absconders
- Juvenile Services and Placement
- Juvenile Probation: Indiana Juvenile Code (Selected Case Studies)
- Interviewing Skills
- Pre-sentence Investigation Report Writing
- Predisposition Report Writing
- Case Classification/Workload Measures
- The Adult and Juvenile Interstate Compacts on Probation
- Substance Abuse
- Testifying in Court

Probation Officer Orientation

March 13-16, 2012

Indiana Judicial Center, Indianapolis

40 Probation Officers participated

Sessions presented:

- Probation Officer: Roles and Responsibilities
- Probation Supervision
- Indiana Judicial Center's Role
- Probation Officer Safety Issues
- Probation Officer Ethics
- Security Threat Groups/Gangs
- Probation Officer Liabilities
- Intrastate Transfer
- Sex Offender Supervision
- Juvenile Runaways, Escapees, and Absconders
- Juvenile Services and Placement
- Juvenile Probation: Indiana Juvenile Code (Selected Case Studies)
- Interviewing Skills
- Pre-sentence Investigation Report Writing
- Predisposition Report Writing
- Case Classification/Workload Measures
- The Adult and Juvenile Interstate Compacts on Probation
- Substance Abuse
- Testifying in Court

Interstate Compact Contact Meeting

December 13, 2011

Indiana Judicial Center, Indianapolis, Indiana

190 Probation Interstate Compact Contacts participated

Participants were trained on the new emergency adult Interstate Compact rules taking effect in 2012 in the morning. Training was conducted on the new juvenile Interstate Compact rules in the afternoon.

Probation Regional Meetings

November 16, 2011 – Christo's Banquet Center, (Plymouth, Indiana) Marshall County

November 17, 2011 – Marriott East, (Indianapolis, Indiana) Marion County

November 18, 2011 – The Pines, (Seymour, Indiana) Jackson County

364 Probation Officer participated

Sessions presented:

- Revised Presentence Investigation Report
- PSI and IRAS: Where the Two Connect
- Veterans Justice Outreach
- Targeting Offender Needs

Probation Officers Annual Meeting

May 3, 2012

Indiana Convention Center, Indianapolis, Indiana

706 Probation Officers participated

Sessions presented:

Plenary: "My Personal Experience with Childhood Abuse" by Olympian Frank Shorter

- Adult Probation Legislation and Recent Decisions
- Juvenile Probation Legislation and Recent Decisions
- Hoosier Youth ChalleNGe
- Crisis Intervention Team Training
- "HOPE" comes to Indiana
- Department of Correction Update
- 53 Years of Running for Stress Release
- What is the NIC? –What Can They Do For Me?
- Equine Therapy

- Easy Access Drugs of Abuse
- Juvenile Fire-setters

Risk Assessment Trainings

Juvenile Risk Assessment Training (IYAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem- Solving Cts	Parole	Facilities/DOC Staff	Total
July (One)	4	0	0	0	0	0	4
September (One)	6	3	0	0	0	0	9
November (One)	5	2	0	0	3	0	10
January (One)	6	1	0	0	1	4	12
March (One)	3	0	0	0	5	2	10
May (One)	10	0	0	0	3	1	14
Total	34	6	0	0	12	7	59

Adult Risk Assessment Training (IRAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem- Solving Cts	Parole	Facilities/DOC Staff	Total
August (One)	7	20	1	2	1	0	31
October (Two)	14	23	5	3	3	5	53
December (One)	14	15	0	2	0	0	32
January (One)	0	0	0	0	0	14	14
February (One)	10	12	4	0	10	0	36
March (One)	0	0	0	0	0	26	26
April (One)	9	13	1	2	3	0	28
June (Two)	6	18	3	1	0	15	43
Total	60	101	14	10	17	60	263

EDUCATION PROGRAMS FOR COURT SERVICES (COURT ALCOHOL AND DRUG PROGRAM STAFF AND PROBLEM-SOLVING COURT PERSONNEL)

Court Alcohol and Drug Programs

New Director Orientation

Indiana Judicial Center, Indianapolis

August 9, 2011

4 Participants (Program Staff)

Total Education Hours Offered: 5.25 hours

February 13, 2012

2 Participants (Program Staff)

Total Education Hours Offered: 4.75 hours

Sessions presented:

- Overview of Indiana Judicial Center and Court A&D Programs
- Statutes and Rules for Court Administered Alcohol and Drug Programs
- Client Privacy and Confidentiality

Assessment and Interviewing Training

Indiana Judicial Center, Indianapolis

August 22-24, 2011

26 Participants (Program Staff)

Total Education Hours Offered: 17.25 hours

February 14-16, 2012

17 Participants (Program Staff)

Total Education Hours Offered: 14.75 hours

Sessions presented:

- Effective Communication Skills
- Stages of Change
- Cultural Diversity
- Mock Assessments
- Assessment Questions by Area
- Service Contracts
- Mental Health Continuum
- Case Management and Referral

Staff Orientation

Indiana Judicial Center, Indianapolis

November 15-16, 2011

14 Participants (Program Staff)

Total Education Hours Offered: 12 hours

April 24-25, 2012

18 Participants (Program Staff)

Total Education Hours Offered: 12 hours

Sessions presented:

- Introduction to Court A/D Programs
- Orientation, Assessment, and Referral
- Case Management

- Confidentiality
- Ethics
- Communicable Diseases
- Drug Testing

Substance Abuse Characteristics

Indiana Judicial Center, Indianapolis

December 6-7, 2011

16 Participants (Program Staff)

Total Education Hours Offered: 11 hours

May 9, 2012 (Online Section), May 14-15, 2012

8 Participants (Program Staff)

Total Education Hours Offered: 11.75 hours

Sessions presented:

- Drug Classification and Schedule
- Brain Basic and Post Acute Withdrawal Symptoms
- Narcotics
- Depressants
- Cannabinoids
- Stimulants
- Hallucinogens
- Steroids
- Inhalants
- Alcohol Abuse and Dangers of Withdrawal
- Abusable Medications and Medically Assisted Treatment
- Addiction and Mental Health Needs (Psychotropic Meds)
- Emerging Trends

Annual Meeting of Court Alcohol and Drug Programs

Marriott East Hotel, Indianapolis

March 7-8, 2012

314 Participants (19 Trial Judges – 295 Program Directors and Staff)

Total Education Hours Offered: 10.5 hours

Sessions Presented:

- The Brain Disease of Addiction
- Case Management and Care Coordination
- Why Dual Diagnosis Happens
- Observable Signs of Impairment
- Confidentiality Refresher
- The Inside Scoop: Can't Judge a Book by its Cover
- Addictions Treatment Services 101
- The Facts About Marijuana and Synthetic Cannabinoids
- INSPECT
- Health Care Reform and Access to Treatment
- Making a Difference
- Designer Drugs and Trends in Indiana
- Suicide and Addiction
- IJC Staff Meet and Greet

Criminal Justice Training

Indiana Judicial Center, Indianapolis

June 18, 2012

12 Participants (Program Staff)

Total Education Hours Offered: 8.25 Hours (3 Hours online, 5.25 Hours in class)

Sessions presented:

- Indiana Court Process (Online)
- Safety and Security
- Special Threat Groups
- Supervision of Juvenile Offenders
- Supervision of Adult Offenders and Special Populations

Problem-Solving Court Education and Training

Staff Orientation

Indiana Judicial Center, Indianapolis

October 12-13, 2011

25 Participants (Program Staff)

Total Education Hours Offered: 13 Hours

March 28-29, 2012

19 Participants (Program Staff)

Total Education Hours Offered: 12.5 Hours

Sessions presented:

- Overview of Problem-Solving Courts
- Principles of Effective Intervention and Current Research
- Confidentiality
- Ethics
- Criminogenic Risks and Needs
- Case Management
- Drug Testing

2011 Problem-Solving Courts Workshop

Marriott North Hotel, Indianapolis

October 24-25, 2011

190 Participants (14 Trial Judges - 176 Program Staff)

Total Education Hours Offered: 10.8 Hours

Sessions presented:

- Basic Principles of Behavior Modification
- Developing Intermediate Magnitude Responses
- Target Behaviors for Problem-Solving Courts
- Targeting Your Interventions by Phase

New Coordinator Orientation

Indiana Judicial Center

February 13, 2012

4 Participants (Program Staff)

Total Education Hours Offered: 4.75 hours

Sessions presented:

- Overview of Indiana Judicial Center and Problem-Solving Courts
- Statutes and Rules for Problem-Solving Courts
- Client Privacy and Confidentiality

SPECIAL EDUCATIONAL OPPORTUNITY

IRAS, PSI, and Evidence-based Practices Overview

Vigo County Courthouse, Terre Haute

May 30, 2012

38 Participants (2 Trial Judges – 28 Attorneys – 8 Probation Officers)

Total Education Hours Offered: 1.5 hours

ATTENDANCE

TOTAL ATTENDANCE AT INDIANA JUDICIAL CENTER SEMINARS AND CONFERENCES

	<u>08-09</u>	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>
Trial and Appellate Judges	1,015	871	992	898
Magistrates	201	209	217	210
Senior and Retired Judges	133	146	147	147
Commissioners and Referees	60	64	84	80
Probation Officers	1,594	1,733	2,191	1,440
City and Town Court Judges	64	58	64	76
Alcohol & Drug Program Directors/Staff	604	506	456	426
Prob. Solving Court Coordinators/Staff/Team Members	207	205	307	234
General Trial Court Staff/Clerks	237	1,040	526	680
Supreme Court Staff	124	107	74	108
Others	<u>27</u>	<u>81</u>	<u>1335*</u>	<u>239</u>
Total Attendance	4,266	5,020	6,393	4,538

*Represents roll-out training for all risk assessment users and Summit on Evidence-based Practices.

RESEARCH ACTIVITIES

RESEARCH REQUESTS

The Director of Research and the staff attorneys provide research and technical assistance to individual judicial officers, probation officers, alcohol and drug program personnel, and problem-solving court personnel. The research service of the Center is provided to help litigants avoid appeals, prevent costly retrials, promote the exchange of good trial court experiences from one court to another, and provide a "law clerk" service to courts that would otherwise have none. The research attorneys provide an additional resource and basis of support to local judges presiding over high profile cases.

CASE CLIPS

During the fiscal 2011-2012 year, the Research staff prepared and distributed by e-mail forty-six (46) issues of Case Clips, summarizing 209 cases. This service enables the trial courts to have notice of new interpretations of Indiana law several weeks before the opinions are published and distributed by commercial publishers. Case Clips utilizes a blog format created by the web design team of the Judicial Technology and Automation Committee (JTAC). The blog format is still available on a single, printer-friendly page, but it also includes a search feature and links to the full PDF opinions on the courts.IN.gov website. Case Clips is available at: <http://indianacourts.us/blogs/caseclips/>. All judicial officers and judicial agency employees receive Case Clips electronically by an e-mailed link.

PROBATION ACTIVITIES

PROBATION OFFICER CERTIFICATION

The Center processed applications from 97 persons who took the required examination for certification of probation officers.

PROBATION OFFICERS ADVISORY BOARD

The Probation Officers Advisory Board consists of 23 probation officers (17 elected from districts and six members appointed by the Chief Justice). The Advisory Board meets on a quarterly basis and has advisory committees for education, supervision, and hot topics. The Probation Officers Advisory Board helped with planning the educational sessions for the Annual Meeting and three Regional meetings. The Advisory Board also partnered with the Probation Officers' Professional Association of Indiana on legislative issues regarding probation in Indiana. The Advisory Board continued its work on the risk and needs assessment instruments through the Hot Topics Committee's participation on the Indiana Risk Assessment Task Force. The Supervision Committee assisted JTAC with the roll-out of the new Pre-sentence Investigation Report application in INCite in January and has been involved in preparations for the new workload measures project. Throughout its projects, the Advisory Board is continuing to promote evidence-based practices training and programming. The Advisory Board awarded the 2012 Order of Augustus to Robert Chamness, Chief Probation Officer of Wayne County Probation.

INTERSTATE COMPACT

By statute, the Judicial Center administers the Interstate Compact for the transfer of adult and juvenile probationers in and out of Indiana, and also serves as the intermediary for the return of juvenile runaways, absconders, and escapees. Indiana was the 43rd state to join the Interstate Compact for Adult Offender Supervision and in 2011 became the 47th state to join the new Juvenile Interstate Compact. Several provisions of the compact have a direct impact on the Judicial Center. The executive director of the Judicial Center has a seat on Indiana's state council for both adult and juvenile interstate compacts and serves as chair of the council and Commissioner for Indiana to the National Interstate Commissions. The Judicial Center also staffs the State Council and funds the expenses of the Council through appropriations made by the General Assembly to the Center. Indiana's State Council met during the fiscal year to discuss Compact rules and their effect on probation and parole. Since the Adult Interstate Compact became effective in August 2004, the Judicial Center has proposed several rules changes on behalf of Indiana's State Council.

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS). The tables below reflect all interstate compact offender movement in Indiana except for approximately 165 active cases that were initiated prior to the ICOTS system.

Adult Compact:

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS). The tables below reflect all interstate compact offender movement in Indiana except for approximately 165 active cases that were initiated prior to the ICOTS system.

Active compact cases under supervision were:

	08-09*	09-10*	10-11*	11-12*
<u>Incoming</u>	2380	2435	2901	2398
<u>Outgoing</u>	2367	1992	3196	2083

*With the implementation of the Interstate Compact Offender Tracking System (ICOTS), all statistics are now collected through the national database.

Additionally, Judicial Center compact staff processed a large volume of cases that are not currently active which include pending transfers as well as withdrawn cases and closed case reports. For this fiscal year, the staff processed approximately 3101 cases within these categories.

Juvenile Compact:

Active compact cases under supervision were:

	08-09	09-10	10-11	11-12
<u>Incoming</u>	234	179	170	193
<u>Outgoing</u>	187	231	220	253

The numbers above do not include a separate category of runaways, absconders and escapes that are handled by the Probation Administrator/Security Advisor. Between July 1, 2011 and June 30, 2012, a total of 143 juveniles were processed as runaways, absconders, and escapees by the Indiana Interstate Compact. Since fiscal year 2000, the Center has been involved in the return of over 1500 runaway juveniles to and from Indiana, resulting in savings to Indiana Courts of thousands of dollars in detention and holdover fees.

RISK AND NEEDS ASSESSMENT PROJECT

The Indiana Judicial Center and the Department of Correction have continued to work with researchers to evaluate and implement the public domain risk and needs assessment instruments for both adults and juveniles. The Indiana Judicial Center secured a Byrne/JAG Grant from the Indiana Criminal Justice Institute to assist with funding this project. The Indiana Risk Assessment Task Force continues to oversee this project by addressing implementation questions and making policy recommendations to the Judicial Conference committees, the Judicial Conference Board of Directors, and the Department of Correction. The Task Force authorized amendments to the adult risk and needs assessments based on the recommendations from the researchers in September 2011.

The Indiana Judicial Center and Department of Correction have coordinated the training efforts for staff in probation, community corrections, Court Alcohol & Drug Programs, Problem-Solving Courts, parole, and DOC facilities. The Center and DOC offered training for new staff as needed throughout the remainder of the fiscal year. Between March 2012 and June 2012, thirteen adult trainers and ten juvenile trainers accomplished recertification and can continue assisting with training opportunities offered by the Center and Department of Correction.

The Task Force has also been involved with JTAC in updating and maintaining the INcite application to assist all departments with completing the assessment tools. The technology component of this project is key to improving communication between criminal justice agencies and the continued evaluation of these assessment tools.

HOME DETENTION REPORT

In accordance with Indiana Code §11-13-1-9, the Judicial Center collected information concerning the implementation of home detention in Indiana and presented a report to the Indiana General Assembly on January 13, 2012. Indiana probation departments collected \$1,373,878.06 and community corrections agencies collected \$8,159,302.85 from persons on electronically monitored home detention.

JUVENILE SERVICES ACTIVITIES

COURT IMPROVEMENT PROGRAM

The Court Improvement Program is a federally funded program made possible by grants awarded to the Indiana Supreme Court from the United States Department of Health and Human Services, Administration for Children, Youth, and Families. The purpose of the Court Improvement Program is to improve the judicial system for children and families involved in the child welfare system. The grant funds are earmarked for basic court improvements, data collection and analysis, and training.

The Judicial Center and the Division of State Court Administration administer the Court Improvement Program. While the U.S. Department of Health and Human Services sets the overall purpose and framework for the program, the Supreme Court has established an Executive Committee to supervise and establish priorities. The members of the Executive Committee are the Chief Justice, one justice of the Indiana Supreme Court, and the chair of the Juvenile Justice Improvement Committee.

The Child Welfare Improvement Committee also helps guide the Court Improvement Program. This multi-disciplinary committee meets regularly and provides input on child welfare issues involving the court.

During this fiscal year, the Court Improvement Program awarded over \$412,000 to thirteen sub-grant recipients to support projects designed to improve the safety, well-being, and permanency of children and families involved in the child welfare system. Funded projects include Children in Need of Services (CHINS) drug court programs; a CHINS mental health court program; mediation and facilitation programs; training and educational programs; publication and distribution of child welfare resource materials; and supports the portion of JTAC's work that affects the processing of child welfare cases.

On November 1, 2011, the Court Improvement Program, Indiana Judicial Center, and the Indiana Department of Child Services sponsored a statewide summit on "Child Welfare and Juvenile Justice-Working Together to Improve Outcomes for Children." The Summit was held at the Indiana Convention Center and was attended by over 550 juvenile probation officers, chief probation officers, and Department of Child Services family case managers, supervisors, local office directors, regional managers, and probation service consultants from across the state.

The purpose of the summit was to inspire collaboration and cooperation between probation officers and Department of Child Services staff who work with children that are involved in both the child welfare and juvenile justice systems or are at risk of being involved in both systems.

The Summit provided an opportunity for probation officers and staff from the Department of Child Services to learn about each other's roles in working with children and families. The Summit included sessions on Family Case Managers and Juvenile Probation Officers: Are Their Roles Really So Different: Case Scenarios and Round Table Discussion; Adolescent Brain Development; and Working Together on a Local Level: Success Stories.

Also during this fiscal year, the Court Improvement Program sponsored the Annual Meeting of Juvenile Court Judicial Officers and provided seven professional development scholarships to judicial officers with juvenile court jurisdiction to help defray the cost of attending child welfare related programs and the cost of membership in child welfare related professional development organizations.

IMPLEMENTATION OF P.L. 146-2008; HEA 1001-2008

Judges, probation officers, and Judicial Center staff continued collaborative efforts with the Indiana Department of Child Services (DCS) to address policy issues, refine court orders and collect data to implement HEA 1001-2008 and maximize leverage of federal Title IV-E dollars. The Judicial Center and DCS continued to issue the "Friendly Friday Update" as needed via email to judges, probation officers, and others to disseminate important information.

ROSTER OF RESIDENTIAL FACILITIES

Funding was provided on July 1, 1997 to develop an internet listing of residential childcare facilities for use by juvenile courts in making placement decisions. It is updated on a regular basis providing current information such as cost, types of services provided, specialized treatment programs available, and targeted populations. The Roster is available on the Internet at www.courts.state.in.us/juvfac.nsf.

COURT SERVICES ACTIVITIES

The Court Alcohol and Drug Program Division and the Problem-Solving Court Division form the Court Services Department. All Court Services staff (a director, an assistant administrator, three program coordinators, two research attorneys, and one staff associate) previously assigned to the former divisions now provide research, education, support, and certification to all local programs established under IC 12-23-14 (Court-Established Alcohol and Drug Programs) and IC 33-23-16 (Problem-Solving Courts). The Court Services Department currently assists and certifies 108 court alcohol and drug programs and problem-solving courts. Three court services staff members are dedicated to providing certification services. In order to promote continuity of certification services to the program, each of these staff members has been assigned to serve as a primary point of contact for up to 38 local programs.

COURT ALCOHOL AND DRUG PROGRAM ACTIVITIES

Rules and Certification

There are currently 55 certified court alcohol and drug programs established in accordance with Ind. Code §12-23-14. During this fiscal year, the Indiana Judicial Center staff certified 15 court alcohol and drug programs in accordance with Ind. Code §12-23-14. The Court Alcohol and Drug Program Advisory Committee drafted revisions to the Rules for Court Administered Alcohol and Drug Programs, which were adopted by the Board on November 18, 2011.

CSAMS Test and Credential

IJC staff administers the Court Substance Abuse Management Specialist (CSAMS) credentialing process in accordance with Sec. 30 of the Rules for Court-Administered Alcohol and Drug Programs. IJC administered the written test for the CSAMS credential to 26 individuals and awarded the credential to 23 court alcohol and drug program staff members in fiscal year 2011-2012.

Education and Training

The Court Alcohol and Drug Program provided education and training opportunities consisting of the Court Alcohol and Drug Program Annual Meeting, two director orientations, two staff orientations, two substance abuse characteristics training, one assessment and interviewing training, and one criminal justice training. The Court Alcohol and Drug Program Annual Meeting was held on March 7-8, 2012, in Indianapolis, and included a networking luncheon for judges and program directors.

Legislative Activities

With approval from the Judicial Conference Board of Directors, the Court Alcohol and Drug Program Advisory Committee worked with the 2012 General Assembly to amend Ind. Code §12-23-14-16 to authorize programs to charge reasonable fees for providing education or treatment and rehabilitation services to clients in addition to the program services fee.

Scholarships and Grants

Eleven education scholarships were awarded in the amount of \$9,044.00. Seven grant applications were awarded for program technology or education curriculum improvements in the amount of \$15,728.00.

Committee Activities

The Court Alcohol and Drug Program staff provides administrative support for the Court Alcohol and Drug Program Advisory Committee (CADPAC). Issues addressed by the committee in fiscal year 2011-2012 included revisions to the Rules for Court-Administered Alcohol and Drug Programs and drafting legislative amendments.

PROBLEM-SOLVING COURT ACTIVITIES

Statutes, Rules and Certification

As of June 30, 2012, there were 53 problem-solving courts in Indiana certified pursuant to Ind. Code §33-23-16. An additional eight problem-solving courts are in the planning stages. Pursuant to Ind. Code §33-23-16-11, the 53 certified problem-solving courts are categorized as follows:

- 35 drug courts,
- Two mental health courts,
- Three family dependency drug courts,
- One community court,
- Eight reentry courts,
- Three veterans' treatment courts,
- One juvenile problem-solving court.

In fiscal year 2011-2012, IJC staff members certified 22 problem-solving courts, including thirteen drug courts, one juvenile problem-solving court, one reentry court, three family dependency treatment courts, one mental health court, one community court and two veterans' treatment courts.

The Problem-Solving Courts Committee developed final rules for problem-solving courts which were adopted by the Judicial Conference Board of Directors with an effective date of July 1, 2011. The Problem-Solving Courts Committee also proposed amendments to the Problem-Solving Court Rules that were adopted by the Board of Directors on November 18, 2011.

Legislative Activities

With approval from the Judicial Conference Board of Directors, the Problem-Solving Courts Committee worked with the 2012 General Assembly to amend and update the problem-solving court statutes. The General Assembly enacted HEA 1049, effective July 1, 2012. HEA 1049 expands problem-solving court eligibility, authorizes the problem-solving court to collect the problem-solving court user fee, and makes various other minor changes.

In accordance with Ind. Code §33-38-9-10, the Indiana Judicial Center submitted a report to the Commission on Courts with information regarding the status of problem-solving courts in Indiana.

Grants

In fiscal year 2011-2012, IJC assisted the Supreme Court and the Division of State Court Administration in administering a Problem-Solving Court Grant Program that provided a total of \$151,000.00 to 31 certified problem-solving courts.

Committee Activities

In fiscal year 2011-2012, the Problem-Solving Courts Committee assisted with the implementation of the final rules for Problem-Solving Courts (effective July 1, 2011), drafted legislation enacted by the 2012 General Assembly, adopted performance measures for problem-solving courts and planned the 2011 Problem-Solving Courts Workshop.

LEGISLATIVE ACTIVITIES

LEGISLATIVE PUBLICATIONS

The Judicial Center staff continued to provide coverage of the activities of the General Assembly. Staff members attended the standing and interim study committees that dealt with matters of interest to the judiciary, and reported on the activities of those committees throughout the 2012 legislative session. For the sixth year, these legislative updates were provided using a blog located at: <http://indianacourts.us/blogs/legislative/>. The Legislative Update is a service provided to Indiana's judicial officers. This year the Center published nine, issues of this weekly newsletter that highlighted the General Assembly's activities as well as the "Final Legislative Update for 2012," a memorandum highlighting the laws enacted of particular interest to the judiciary. A special update was distributed in

June 2012 highlighting activities of various executive and judicial branch agencies in connection with new legislation on lowering the age for the duty to support a child from 21 to 19.

LEGISLATIVE ACTIVITY – ABSTRACTS OF JUDGMENT

The Indiana General Assembly enacted Ind. Code § 35-38-1-31 (effective July 1, 2012) to require that trial courts complete abstracts of judgment in an electronic format approved by State Court Administration and the Department of Correction. The Indiana Supreme Court enacted similar language in Criminal Rule 15.2 (also effective July 1, 2012). Judicial Center staff assisted State Court Administration and JTAC staff with implementation of the changes to the abstract of judgment form and process prior to the effective date of the legislation and rule.

OTHER ACTIVITIES AND SPECIAL PROJECTS

GUARDIANSHIP REGISTRY

The Probate Committee, in conjunction with the Indiana Guardianship Task Force, has researched ways to improve guardianship processes in Indiana. One of the focuses has been on establishing a guardianship registry. During the fiscal year, several grant applications have been submitted to help build this registry. Once funding is secured, the Probate Committee, members of the Indiana Guardianship Task Force, JTAC, and key stakeholders will be involved in planning the registry contents and developing the technology.

MENTOR JUDGE PROGRAM

The mentor judge program continues to serve new judges. On request of a new judge, an experienced trial judge assists the new judge upon his/her assuming the bench and is available for counsel for so long as desired by the new judge.

JUDICIAL EDUCATION GRANTS

The Indiana Judicial Center, in partnership with the Division of State Court Administration, is helping to provide education scholarship grants to members of the Judicial Conference to expand their professional development beyond the offerings of the Judicial Center. The grants are awarded through a scholarship application process and allow judges to attend sessions offered by a number of pre-approved providers. The funding for these grants is made available through the Title IV-D reimbursement program. For more information about this program or to obtain an application, visit the website at: <http://www.in.gov/judiciary/admin/reform/index.html>. Since the program's inception, 146 scholarships have been approved.

LAW SCHOOL FOR JOURNALISTS

On July 20, 2012, the Supreme Court's "Law School for Journalists" was held at the Indiana University Robert H. McKinney School of Law in Indianapolis. The program was attended by 26 journalists from across the state, representing print media, radio, television, and Internet blogs. Five sessions were presented throughout the day, covering the topics of mental health in court, community supervision, fair trial and open access of courts, attorney discipline, and trial/appellate court basics. Helen Lucaitis, communications director for Chicago law firm Corboy and Demetrio and former Court TV reporter, was the keynote speaker. The 2012 Indiana Judges Association journalist award was presented to Marisa Kwiatkowski from The Times of Northwest Indiana at the closing session. Judicial Center and State Court Administration staff assisted with developing the sessions, recruiting faculty, and conference logistics.

SPANISH CURRICULUM PROJECT

The Indiana Judicial Center partnered with the Supreme Court, Division of State Court Administration and Ivy Tech Community College to provide WorkPlace Spanish® Training for the Indiana Judicial System.

This program was developed based on survey responses from court staff across the state and feedback from a pilot class in the fall of 2005. The course consists of 24 hours of classroom instruction and the textbook includes a CD-Rom to help staff maintain the skills learned during the course. The course is being offered to court staff at no cost to the counties or participants. Since the fall of 2006, 743 people have participated in or submitted enrollment forms for this course. For more information, please visit the website at: <http://www.in.gov/judiciary/center/spanish-course/>.

SUPREME COURT DISTRICT MEETINGS

The following Supreme Court District meetings were held and staffed by the Judicial Center:

April 26, 2012 – Districts 25 & 26 (Log Inn – Haubstadt)
31 Participants (24 Trial & Appellate Judges, 4 Magistrates, 3 Supreme Court Staff) 1 IJC Staff

April 26, 2012 – Districts 22, 23 & 24 (Kye's One Conference Center – Jeffersonville)
28 Participants (23 Trial & Appellate Judges, 2 Magistrates, 3 Supreme Court Staff) 1 IJC Staff

April 27, 2012 – Districts 19, 20 & 21 (Convention Center – Bloomington)
45 Participants (35 Trial & Appellate Judges, 3 Magistrates, 4 Commissioners/Referees
3 Supreme Court Staff) 1 IJC Staff

May 1, 2012 – Districts 13, 16 & 17 (Mavris Arts and Event Center – Indianapolis)
70 Participants (50 Trial & Appellate Judges, 8 Magistrates, 7 Commissioners/Referees
5 Supreme Court Staff) 4 IJC Staff

LIAISON FUNCTION

Members of the Center staff keep regular contact with numerous agencies and departments in the Executive Branch and provide support for other related organizations by speaking on court-related issues. Several Center staff members also serve on numerous Executive and Legislative Branch study committees and work groups on topics relating to criminal justice, mental health issues, and juvenile justice issues and policies. Below is a list of key liaison functions completed by Judicial Center Staff:

Presentations/Conferences:

- On October 6, 2011, Michelle Goodman presented "Overview of the Indiana Risk Assessment System (IRAS) and Indiana Youth Assessment System (IYAS)" for the Indiana Criminal Justice Association Conference in Merrillville.
- On October 27-29, 2011, in lieu of the Domestic Relations Conference, the Judicial Center sponsored the attendance of interested judges at the Association of Family and Conciliation Courts (AFCC) conference on "Working with High Conflict and Violent Families: A Race with No Winners."
- On November 3, 2011, Jeff Bercovitz presented "Case Law Update and Recent CHINS Legislation" at the 13th Annual CHINS Law and Procedures Seminar, sponsored by the Allen Superior Court, Family Relations Division, in cooperation with the Allen County Bar Association, in Ft. Wayne Indiana.
- On February 10, 2012, Jane Seigel, Jenny Bauer, Robert Champion, and Michelle Goodman presented IRAS/IYAS updates, CPO reporting requirements, PSI updates, and IJC updates for the Probation Officers Professional Association's Management Institute in Indianapolis.
- On May 30-31, 2011, Mary Kay Hudson presented "Early Intervention Reentry Courts," "The Key Components of Reentry Courts," and "Keys to Success in Building a Reentry Court System" at the National Association of Drug Court Professionals 18th Annual Training Conference in Nashville, TN.
- On June 2, 2012, Jeff Bercovitz presented "Indiana Parenting Time Guidelines Review" to the Indiana State Bar Association Solo and Small Practice Firm Conference.

- On July 18, 2011, Mary Kay Hudson presented “Different State Approaches to Reentry Courts” and “The State of Reentry Courts in Indiana” at the National Association of Drug Court Professionals 17th Annual Training Conference in Washington D.C.
- The Judicial Center staffed a series of three Service Referral/ICPR Webinars which provided a detailed walkthrough of the new process that began February 15, 2012 by which probation officers will create referrals for services and referrals for residential and foster care placements.

Other Activities:

- Mike McMahon was a member of a judicial task group to investigate reports of failures by the Department of Toxicology to follow appropriate drug testing protocols. The group was chaired by Court of Appeals Judge Nancy Vaidik; other members were Court of Appeals Judge Michael Barnes, Grant Circuit Judge Mark Spitzer, and State Public Defender Steve Owens. The Supreme Court relied on the task force’s report to issue a statement about the toxicology situation.
- Mike McMahon was a member of a team of attorneys that comprehensively reviewed the Indiana Criminal Code in order to make criminal law reform recommendations to the General Assembly’s Criminal Code Evaluation Commission. The team met 43 times between March 2011 and July 2012, when it completed a 347-page report to the Evaluation Commission recommending numerous criminal law changes, most notably a conversion from the current five felony levels to a seven felony level sentencing system. Judicial Center CLEO intern Kim Gajewski assisted this attorney team with work on the final report.
- Bob Champion continued service as an Executive Board member for the Association of Juvenile Compact Administrators.
- Mary Kay Hudson continues to serve as a member of the National Association of Drug Court Professionals Adult Drug Court Standard Committee, National Association of Drug Court Professionals Reentry Court Committee, and National Association of Drug Court Professionals Reentry Court Standards Workgroup. She also serves as Co-Chair of the Consortium of State Drug Court Coordinators.
- Jane Seigel continued service as Vice-Chair on the Adult Interstate Compact Rules Committee, and served on the Compliance Committee for adults and juveniles.
- Jane Seigel and Jeff Bercovitz served as members of the Juvenile Justice State Advisory Group.
- Jane Seigel continues to serve on the Indiana Criminal Justice Institute Board of Trustees and is a member of its Youth Committee.
- Jane Seigel serves on the State Steering Committee for the Juvenile Detention Alternative Initiative (JDAI). As a member of that group, she was fortunate to be selected by the Annie E. Casey Foundation for participation in its JDAI Applied Leadership Network

PUBLICATIONS AND COMMITTEE SUPPORT

PUBLICATIONS

The Judicial Conference through the Judicial Center has published the following works, which are continuously updated:

- Appointed Judicial Officers Deskbook (2006; Supp. 2011)
- Bench and Media Guide to Interaction
- Child Support Guidelines (2010)
- City and Town Court Manual (2009)
- Civil Benchbook
- Court Alcohol and Drug Program Directory
- Court Alcohol and Drug Program Guide
- Court Alcohol and Drug Program Rules
- Court Reporters Handbook (2009; Supp. 2011)
- Criminal Benchbook (2001; Supp. 2011)
- Domestic Relations Benchbook (2007)

- Indiana Judges Directory (2011)
- Indiana Jury Service: Duty, Privilege, Honor video/DVD (2008)
- Jury Management Benchbook (2012)
- Juvenile Alternative Disposition Programs (2004)
- Juvenile Justice Benchbook: CHINS (2009; Forms 2010)
- Juvenile Justice Benchbook: Delinquency (2008; Forms 2010)
- Juvenile Justice Benchbook: Paternity (2006)
- Juvenile Justice Benchbook: Termination of Parental Rights (2011)
- Legislative Update
- Managing Cases with *Pro Se* Litigants Deskbook (2006)
- Parenting Time Guidelines
- Preliminary Inquiry/Predisposition Report and Manual (2009)
- Presentence Investigation Report and Manual (Rev. 2011)
- Probate Deskbook (2011)
- Probation Best Practices Guide
- Probation Case Classification and Workload Measures (1995)
- Probation Department Directory
- Probation Standards (2001), including Probation Safety and Security (1998) and Minimum Salary Schedule for Probation Officers
- Problem-Solving Courts Directory
- Protection Order Deskbook (2011; Supp. 2012)
- Senior Judge Handbook (2011)
- Small Claims Litigants Manual (2011)
- Traffic, Misdemeanor & Small Claims Benchbook (2011)

The Judicial Center is preparing a 2012 benchbook CD-ROM containing the most up-to-date versions of benchbooks, handbook, and deskbooks for distribution in early 2013.

COMMITTEES

The Judicial Conference has 23 committees and numerous subcommittees. The Indiana Judges Association has two committees. Committee members serve staggered three-year terms. Center staff furnishes significant support and research services for these committees. The committees draft legal and other materials specifically tailored for use by Indiana's judiciary and court personnel. They also serve as liaison to both public and private agencies, providing a valuable connection for those who wish to work with the courts. In addition, committees make recommendations on educational programs, review recent legislation, and work on guidelines and rules that effect courts. This work and other items provided by committees are an invaluable resource to Indiana's judiciary and court system. Present committees are:

Alternative Dispute Resolution Committee
 Civil Benchbook Committee
 Civil Instructions Committee
 Community Relations Committee
 Court Alcohol and Drug Program Advisory Committee
 Court Personnel Committee
 Court Security Committee
 Criminal Benchbook Committee
 Criminal Instructions Committee
 Criminal Law Policy Committee
 Domestic Relations Committee
 Ethics and Professionalism Committee
 International Law Committee
 Judicial Administration Committee
 Judicial Education Committee
 Jury Committee
 Juvenile Benchbook Committee
 Juvenile Justice Improvement Committee

Probate Committee
Probation Committee
Probation Officers Advisory Board
Problem-Solving Courts Committee
Protection Order Committee
Special Courts Committee
Strategic Planning Committee

COMMITTEE ACTIVITIES & HIGHLIGHTS

The committees of the Judicial Conference of Indiana have been active in the following ways this fiscal year*:

- The **Alternative Dispute Resolution Committee** continued working with members of the Domestic Relations Committee on a parenting coordinator subcommittee to develop rules governing parenting coordination practices. The Committee also explored developing a judicial survey on ADR practices in collaboration with Indiana University, initiated discussions with the State Bar Association ADR Committee on rule amendments, and continued to look for other ways to encourage the use of ADR practices in Indiana courts.
- The **Civil Benchbook Committee** continued working on updates for the Second Edition of the Civil Benchbook.
- The **Civil Instructions Committee** completed its plain language “translation” of the civil model jury instructions and will continue to revise and add to the new version as needed.
- The **Community Relations Committee** continued to address issues relating to the relationship between courts and the media. The Committee worked to educate the public on the role of courts. The Committee awarded the 2012 Indiana Judges Association awards for Excellence in Public Information and Education to Marisa Kwiatkowski of *The Times of Northwest Indiana*.
- The **Court Alcohol and Drug Program Advisory Committee** assisted with obtaining amendments to the statutes governing the certification of court alcohol and drug programs, drafting amendments to the rules for the certification of court alcohol and drug programs, drafting and implementing data collection standards, and provided oversight of the Court Substance Abuse Management Specialist credential and program training activities.
- The **Court Personnel Committee** was created in 2011 and is comprised of judges, clerks, court staff, and Supreme Court agency staff members. The Personnel Committee addresses a variety of issues surrounding trial court employees, including such topics as education, communication, and best practices.
- The **Court Security Committee**, formerly the Court Management Committee, continued working on improving court security through education and improved incident reporting.
- The **Criminal Benchbook Committee** has worked on revisions and updates to the Criminal Benchbook, with particular attention in the current year to a general review and update of all sections which have not been revised in the last several years.
- The **Criminal Instructions Committee** is meeting to draft the annual Pattern Jury Instructions (Criminal) supplement that will be published early in 2013. Instructions required by new legislation, re-examination of the presumption of innocence instruction, and re-assessment of the capital case instructions are all under consideration.
- The **Criminal Law Policy Committee** continues its role as a liaison with state and private agencies discussing criminal law matters and reviewing legislation and policies concerning criminal law and sentencing. The Committee followed closely the criminal code re-evaluation in the General Assembly in the past year and will be soon receiving the recently-completed criminal code reform report to the General Assembly's Criminal Code Evaluation Commission.
- The **Domestic Relations Committee** is completing its review of Indiana's Parenting Time Guidelines.
- The **Ethics and Professionalism Committee** conducted a statewide survey to ascertain the ethics needs of judicial officers in an effort to assist educational efforts in this area and is planning several activities based on survey responses. Additionally, the Committee, on behalf of the Indiana Supreme Court, is considering a pilot project for appellate judicial performance evaluation in conjunction with several national partners.

- The **International Law Committee** is exploring new ways the Indiana judiciary can be more involved in the global society, including by becoming involved in the legal clinic in Eldoret, Kenya, and ways that the Indiana courts can deal with the global society within Indiana courtrooms, such as by creating benchcards on handling interpreters in the courtroom.
- The **Judicial Administration Committee** continued work on a comprehensive review of all of Indiana's case types in a new review of the Judicial Weighted Caseload System.
- The **Jury Committee** continues its work with the Supreme Court, Division of State Court Administration, and Judicial Technology & Automation Committee on a central repository for jury pool sources for trial courts to use in creating jury pools that comply with the intent of Jury Rule 2. The seventh master list was released in fall 2011, and the project team continues to investigate ways to improve the master list. The committee completed the Jury Management Benchbook to assist courts with jury trial management.
- The **Juvenile Benchbook Committee** met with staff from JTAC to explore creating more user-friendly forms for the delinquency orders in the Juvenile Benchbook. Work was started and will continue exploring other ways of delivering the Juvenile Benchbook. The committee also is developing new forms for the benchbook on third-party modification and guardianships in the context of a CHINS.
- The **Juvenile Justice Improvement Committee** continued its role as a liaison with state and private agencies working with juveniles, reviewing recent legislation, and developing policies concerning juvenile justice and the courts. The committee also continued work with Indiana's Department of Child Services on the implementation of state payments of juvenile services under H.E.A. 1001; P.L. 146-2008.
- The **Probate Committee** continues to review recent legislation for updates to the Probate Deskbook and continued to support efforts to improve guardianship case processes.
- The **Probation Committee** continues to review issues of relevance to the administration of probation, including legislation concerning probation supervision.
- The **Problem-Solving Courts Committee** assisted with obtaining amendments to the statutes governing the certification of problem-solving courts, drafted amendments to the rules for the certification of problem-solving courts, adopted performance measures for all problem-solving courts, and provided oversight of problem-solving court training activities.
- The **Protection Order Committee** completed work on selected chapters of the Protection Order Deskbook which may be found at: <http://www.in.gov/judiciary/2699.htm>. The Protection Order Committee continued working with JTAC and the Protection Order Registry on new and amended protection, no-contact, and workplace violence restraining order forms and procedures.
- The **Special Courts Committee** is completing revisions to the Traffic, Misdemeanor, and Small Claims Benchbook and the Small Claims Manual, and has also been preparing revisions to the City and Town Court Judges Manual.
- The **Strategic Planning Committee** continues to research strategic planning goals to assist the judiciary plan for the future and made regular progress reports to the Board of Directors. The Committee also continued to assist the Board of Directors with the development of rules regarding district governance and other key initiatives. The strategic plan entitled "A New Way Forward." Additional information can be found at: <http://www.in.gov/judiciary/center/2376.htm>.

*For a more detailed report, please see the 2012 Annual Committee Reports.